



# **Cabinet Forward Plan of Key and Non-Key Decisions for Cambridge City Council**

February 2026

## **Introduction**

This Forward Plan sets out the key and non-key decisions to be taken by the Cabinet. This includes any decisions that are due to be taken in private.

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## **Executive Forward Plan and Notices required by the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012**

There is a legal requirement for local authorities to publish a notice setting out the key decisions that will be taken by the Cabinet or Individual Cabinet Member at least 28 clear days before such decisions are to be taken. This Forward Plan incorporates the Notice of Intention to make Key Decision and sets out the decisions which are intended to be taken at Cambridge City Council by Cabinet or Individual Cabinet Members. Whilst this document provides details of known decisions for the following month, where details of decisions to be made after this period are known, they are provided for information.

The Plan also sets out where, if at all, it is anticipated that part of a Cabinet meeting will be held in private. This is where confidential or exempt information (as defined in the constitution) is likely to be made known. Notice is hereby given that it may be necessary for part of a Cabinet meeting to be held in private because it becomes apparent at the meeting that confidential or exempt information will otherwise be made known. Should this become apparent at the meeting the relevant part of the meeting will only be held in private upon the passing of a resolution which (where exempt information will be made known) describes the description of exempt information pursuant to Schedule 12A of the Local Government Act 1972.

The Forward Plan will be updated and rolled forward on a monthly basis. As this takes place, the programme will be adjusted and further decisions will be added or anticipated ones may be rescheduled or removed.

If a key decision is not included in the published Forward Plan for 28 clear days before a decision needs to be taken the Chairman of the Overview and Scrutiny Committee must be notified and a supplement to the Forward Plan published at least 5 clear days before the date on which the decision is proposed to be taken. If the date by which the decision has to be made makes compliance with this requirement impracticable the decision can only be made with the consent of the Chairman of the Overview and Scrutiny Committee who must be satisfied that the making of the decision is urgent and cannot reasonably be deferred.

If it is necessary to discuss an issue in private and 28 days' notice has not been given the decision may only be taken or the item discussed in private with the agreement of the Chairman of the Overview and Scrutiny Committee who must be satisfied that the need for the item to be taken to the meeting is urgent and cannot reasonably be deferred

## Key Decisions

The Key decision thresholds at Cambridge City Council are:

- The decision is likely to result in the City Council incurring expenditure or making savings in excess of £500,000 (excluding procurement decisions or decisions relating to land acquisition or disposal). Excluded from this definition are all loans to banks or other financial institutions made in accordance with the Treasury Management Policy.
- Procurement decisions involving expenditure of £1,000,000 or more. In relation to letting contracts the key decision is seeking authority to procure (and delegate authority to award).

Or

- An acquisition or disposal of land or an interest in land with a value in excess of £600,000.

Or

- The decision is likely to be significant in terms of its effects on communities living or working in an area comprising one or more wards in the City.

Decision Title	Decision Description	Decision Maker	Date of Decision	Contact Officer	Documents to be considered	Relevant Scrutiny
Community Infrastructure Levy draft charging schedule consultation	Cabinet is asked to approve a public consultation on a draft Charging Schedule setting out the types of development the Council is proposing	Cabinet Lead Cabinet Member Cllr Katie Thornbrough	10 February 2026	James Fisher, S106 Officer Joint Director, Greater Cambridge	Draft charging schedule Draft Greater Cambridge Infrastructure Funding Statement Draft instalment policy	Performance, Assets and Strategy Overview and Scrutiny Committee

	charging a Community Infrastructure Levy to and the proposed rates			Shared Planning and 3C Building Control (Stephen Kelly)		
Draft Greater Cambridge Planning Obligations Supplementary Planning Document Adoption	To report the outcome of consultation and consider adoption of the Supplementary Planning Document which has been subject to further consultation as agreed	Cabinet Lead Cabinet Member Cllr Katie Thornburrow	24 March 2026	Jonathan Dixon, Planning Policy Manager Joint Director, Greater Cambridge Shared Planning and 3C Building Control (Stephen Kelly)	Report on outcome of consultation	Performance, Assets and Strategy Overview and Scrutiny Committee
City Centre Heat Network	Report on outcomes of Detailed project	Cabinet Lead	24 March 2026	Ben Binns, Assistant	Report on outcomes. Business Case. Heads of Terms.	Performance, Assets and

	development including, with recommendation for next steps. Includes key decisions related to Financial Implications, Addressing of net Zero commitments and allocated use/reallocation of Council assets.	Cabinet Member Cllr Rosy Moore		Director, Development Director of Economy and Place (Lynne Miles)		Strategy Overview and Scrutiny Committee
Climate Change Strategy	Approval of new Climate Change Strategy for 2026 - 2031.	Cabinet Lead Cabinet Member Cllr Rosy Moore	24 March 2026	Janet Fogg, Jemma Little, Catherine Stewart (Oakley) Director of Economy and Place (Lynne Miles)	Report on proposed Strategy including evidence base, consultation process and action plan.	Services, Climate and Communities Overview and Scrutiny Committee
Urban Forest Strategy	Approval of new Urban Forest Strategy 2026-	Cabinet Lead	24 March 2026	Matthew Magrath,	Report on proposed strategy, post consultation, including delivery	Services, Climate and Communities

	2036	Cabinet Member Cllr Martin Smart		Alistair Wilson Director, City Services Group (James Elms)	opportunities, actions, KPIs and policies	Overview and Scrutiny Committee
Biodiversity Strategy (Mid-term review)	Approval of updated Biodiversity Strategy (2022 – 2030)	Cabinet Lead Cabinet Member Cllr Martin Smart	24 March 2026	Guy Belcher, Alistair Wilson Director, City Services Group (James Elms)	Report on mid-term strategy review, post consultation, including delivery opportunities, actions, KPIs and policies	Services, Climate and Communities Overview and Scrutiny Committee
Tenant & Leaseholder Involvement Strategy	Approval of updated Strategy (2026 – 2028)	Cabinet Member for Housing	Before 24 March 2026	Kate Grigg Assistant Director, Housing and Health (Samantha Shimmon)	Report on proposed Strategy including KPIs, engagement process and action plan	Services, Climate and Communities Overview and Scrutiny Committee

<b>NEW</b> Transition Plan – Guildhall and Corn Exchange	Recommendations to Cabinet which may support the transition period for the Corn Exchange and Guildhall Halls closures within the Civic Quarter Programme.	Cabinet	24 March 2026	Jaques van der Vyver, Programme Manager Director, Community s Group (Sam Scharf)	Report with Summary recommendations and Appendices	Performance, Assets and Strategy Overview and Scrutiny Committee
Small Sites Development update	Update report noting progress and seeking budgetary approvals to bring forward schemes.	Cabinet	Not before 1st June, 2026	Ben Binns, Assistant Director, Developmen t Director of Economy and Place (Lynne Miles)	Report on proposal.	Performance, Assets and Strategy Overview and Scrutiny Committee
Fleet decarbonisation and replacement project.	To approve the decarbonisation and replacement of the Council's fleet, supporting the Council's	Cabinet	Not before 1st July, 2026	Peter Birch, Fleet Service Manager Director,	Report on proposed fleet strategy.	Services, Climate and Communities Overview and Scrutiny

	Net Zero Carbon commitments and operational service delivery. This includes procurement of electric and alternative-fuel vehicles.			City Services Group (James Elms)		Committee
Leisure Management Contract 2026-2041	Outcomes of the retendering procurement exercise of the leisure portfolio and award of Contract.	Cabinet	Not before 1st July, 2026	Ian Ross, Community, Sport & Recreation Manager  James Ems Director, City Services Group  Director, Communities Group (Sam Scharf)	Report on procurement process and award decision.	Services, Climate and Communities Overview and Scrutiny Committee

## Non-Key Decisions

Non-key decisions are those that do not have a significant impact on the local community or budget but still need to be documented for transparency. These decisions are typically taken by senior officers or delegated decision-makers.

Part 2 – Non-Key Decisions						
Decision Title	Decision Description	Decision Maker	Date of Decision	Contact Officer	Documents to be considered	Relevant Scrutiny
Budget Setting Report and Medium Term Financial Strategy	To consider and recommend to Full Council approval of the GF and HRA budgets and fees and charges for 2026/27, Treasury Management and Capital Strategies, and Medium Term Financial Strategy for 2026/27-2035/36	Cabinet Lead Cabinet Member Cllr Simon Smith	10 February 2026	Jody Etherington, Chief Finance Officer	General Fund and HRA budget setting reports, Treasury Management Strategy and Capital Strategy for 2026/27, along with Medium Term Financial Strategy for 2026/27-2035/36	Performance, Assets and Strategy Overview and Scrutiny Committee
S106 Allocations to Projects	Cabinet Member approval for allocation of Generic and Site specific S106 contribution types to	Cabinet Member for Safety, Wellbeing and Tackling	February 2026	Ian Ross, Community, Sport & Recreation Manager	S106 report for approval to allocate a range S106 contribution types to projects to include spends of upcoming time limited funds and requests from Academy School sites to draw down their site	Services, Climate and Communities Overview and Scrutiny Committee

	projects within the City	Homelessness & Cabinet Member for Nature, Open Spaces & City Services		Director, Communities Group (Sam Scharf)	specific allocations.	
Local Nature Reserve Designations in Chesterton	Cabinet approval to designate 2 new Local Nature Reserves (LNRs) on City owned land	Cabinet Lead Cabinet Member Cllr Martin Smart	24 March 2026	Guy Belcher, Alistair Wilson Director, City Services Group (James Elms)	Report including proposed site maps, draft management plans and local residents' consultation responses	Services, Climate and Communities Overview and Scrutiny Committee
Greater Cambridge Authority Monitoring Report 2024-25	To agree to publish the Greater Cambridge Authority Monitoring Report 2024-25	Cabinet Lead Cabinet Member Cllr Katie	24 March 2026	Jonathan Dixon, Planning Policy Manager	Report on publishing of Greater Cambridge Authority Monitoring Report	Performance, Assets & Strategy

		Thornburrow		Joint Director, Greater Cambridge Shared Planning and 3C Building Control (Stephen Kelly)		
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### Exemptions and Confidential Decisions

If any decision is to be taken in private (i.e., exempt from public access), a brief explanation of the grounds for the exemption must be provided. A link to those can be found here [Local Government Act 1972](#)

Part 3 – Decisions That Are Confidential						
Decision Title	Decision Description	Decision Maker	Date of Decision	Contact Officer	Documents to be considered	Relevant Scrutiny
Proposals for redevelopment of Cambridge Leisure Information	Approval for high level masterplan scheme and associated commercial deal proposals.	Cabinet Lead Cabinet Member Cllr	24 March 2026	Fiona Bryant, Programme Director – Major	Cultural Infrastructure Strategy/Heads of Terms/Masterplan proposals/backing evidence	Performance, Assets and Strategy Overview and Scrutiny Committee

relating to the financial or business affairs of any particular person (including the authority holding that information)		Antoinette Nestor		Regeneration		
Leisure Management Contract 2026-2041  Information relating to the financial or business affairs of any particular person (including the authority holding that information)	FINANCIAL INFORMATION in relation the business case from the Tenderer will be commercially restricted.	Cabinet Lead Cabinet Member Cllr Mike Todd-Jones	Not before 1st July, 2026	Ian Ross, Community, Sport & Recreation Manager  James Ems Director, City Services Group  Director, Communities Group (Sam Scharf)	Report on procurement process and award decision.	Services, Climate and Communities Overview and Scrutiny Committee

**Cabinet Dates 2025/26:**

2025: 24 June, 15 July, 23 September, 21 October, 20 November, 25 November 16 December,

2026: 13 January, 10 February, 24 March

**Members of Cabinet**

Cllr Holloway	Leader of the Council
Cllr Wade	Deputy Leader
Cllr Bird	Housing
Cllr Moore	Climate Action & Environment
Cllr Nestor	Culture, Economy & Skills
Cllr Smart	Nature, Open Spaces & City Services
Cllr A. Smith	Communities
Cllr S. Smith	Finance & Resources
Cllr Thornburrow	Planning & Transport
Cllr Todd-Jones	Safety, Wellbeing and Tackling Homelessness

**Overview & Scrutiny Committees:**

<b>Performance &amp; Assets:</b>	<b>Services, Climate &amp; Communities</b>
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<b>10 June 2025</b> <b>9 September 2025</b> <b>4 November 2025</b> <b>27 January 2026</b> <b>3 March 2026</b>	<b>1 July 2025</b> <b>7 October 2025</b> <b>2 December 2025</b> <b>3 February 2026</b> <b>11 March 2026</b>
Leader (inc Cambridgeshire and Peterborough Combined Authority reports)	Climate & Environment
Planning & Infrastructure	Communities
Finance & Resources	Community Safety, Homelessness and Wellbeing
Housing	Open Spaces

### **Contact Details**

For more information on any of the decisions listed, please contact:

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